

RIC Internship APPLICATION



Submitting this form involves no obligation. The information you provide will help us to become acquainted with you to determine a possible placement.

- 1) Before you begin, save this form on your computer under a new name.
- 2) Then complete the form and send it to humanresources@rosedaleinternational.org.

Use Acrobat Reader 7 or higher to fill out this form on your computer.

PERSONAL

1	Full Name <i>As it appears on passport</i>	M	F	Today's Date	
2	Preferred Name	Email	Phone		
3	Present Address	Address effective until			
	Address line 2				
	City	State <i>Province</i>	Zip <i>Postal Code</i>	Country	
4	Date of Birth	City	State <i>Province</i>		
5	Can you, upon approval, submit verification of your legal right to be employed in the United States?			Yes	No
	Social Security number (USA)		Are you a U.S. Citizen?	Yes	No
6	Do you have a valid passport?	Yes	No	Country	
				Expiration date	
7	Driver's license number	State	Expiration date		

FAMILY

9	Marital status:	Single	Engaged	Married	Widowed	Separated	Divorced	Remarried
	Full name of spouse						Date of marriage	
10	Describe your parents relationship:	Married	Separated	Divorced	Never married	Widowed		
11	Father's Name							
	Address							
	City	State <i>Province</i>	Zip <i>Postal Code</i>	Country				
	Email					Phone		
	Mother's Name							
	Address							
	City	State <i>Province</i>	Zip <i>Postal Code</i>	Country				
	Email					Phone		
	Step-parent or Guardian (if applicable)							
	Address							
	City	State <i>Province</i>	Zip <i>Postal Code</i>	Country				
	Email					Phone		
12	Siblings	Age	Siblings	Age				
13	Who should be contacted in case of emergency?							
	Emergency Contact					Phone		
	Email					Relationship		
	Emergency Contact 2					Phone		
	Email					Relationship		

EDUCATION & EXPERIENCE

22	High School	Graduated?	Yes	No	Year of Graduation
	College/Secondary	Years attended	Graduated?	Yes	No
	Degree	Major	Minor		
	College/Secondary	Years attended	Graduated?	Yes	No
	Degree	Major	Minor		
	College/Secondary	Years attended	Graduated?	Yes	No
	Degree	Major	Minor		

23 Additional training, certificates, awards, honors.

24 List below all positions in which you have worked, beginning with the most recent. *(Skip this and attach resume if available)*

	Month	Year	Employer and complete address	Duties and skills in detail
From				
To				
From				
To				
From				
To				

25 Summarize any responsibilities or experiences you have had in church, school, and/or community-related assignments, including youth and children's work, drama, music, volunteer work, etc.

Type of Involvement	Number of Years	Place and/or Organization

26 What languages do you speak, read, and/or write? Indicate proficiency as limited, intermediate, or fluent.

	English	Spanish	French		
speaking					
reading					
writing					

27 What are your long-term career interests?

SUPPLEMENTAL FORM

28 What is your leadership experience? Small Group Leadership Public Speaking Teaching Mentoring Other

Explain other:

29 Select areas in which you have had experience or training:

Accounting	Creative/News Writing	Money Management
Administration	Customer Service	Music
Agriculture (<i>gardening/farming</i>)	Evangelism	Photography
Computer/Data Processing	Graphic Design	Physical Fitness
Construction Skills	Group Leadership	Preaching
Cooking	Healthcare/First Aid	Public Speaking
Counseling	Mentoring	Teaching

30 Comment on any area in which you have had sufficient training or experience to enable you to assume major responsibility.

31 How do you typically spend your leisure time (interests, hobbies, recreation, etc.)?

INTERNSHIP PLACEMENT

33 How did you learn about Internship?

34 Which Internship position(s) are you interested in?
(See descriptions on the website)

PERSONAL REFERENCES

37 Internship applicants are required to provide four references as part of their application. References may not be related to the applicant, nor may any two references be related to each other. All references will be sent via Email.

1. **Pastor or Youth Leader (whichever knows you better):** *If you are related to your pastor or youth leader, name another minister or lay leader.*

Name	Email
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2. **Employer (current/recent):** *If you have not held a job or your parent is your employer, pick another adult who has held an authority position over you (i.e. teacher, youth sponsor, supervisor, etc)*

Name	Email
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3. **Additional reference:** *Other references should be older adults or individuals that you know in a professional capacity (mentor, co-worker, teacher, small group leader, a friend's parent, church members, etc). Do not supply peers as references.*

Name	Email
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4. **Additional reference:** *Other references should be older adults or individuals that you know in a professional capacity (mentor, co-worker, teacher, small group leader, a friend's parent, church members, etc). Do not supply peers as references.*

Name	Email
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Note: It is the responsibility of the applicant to follow up with those giving references to insure that they return their reference in a timely fashion. The application will not move to the interview phase until all references have been received.

PERSONAL COVENANT

As a worker with Rosedale International, I will be committed to:

- Jesus Christ as personal Savior and Lord and the authority of Scripture
- A lifestyle based on biblical teaching including the practice of spiritual disciplines, personal integrity, and Christ-like character
- Regular fellowship and accountability with other believers, and a continued relationship with my home congregation and support team (as applicable)
- Cultivating relationships characterized by love, self-sacrifice, humility, and encouragement
- Involvement in outreach and ministry opportunities in the region where I am serving
- Sensitivity to fellow believers and willingness to adapt to the social/cultural mores of the region where I am serving
- A life of sexual purity; recognizing sexuality, Christian marriage, and celibacy as God's gifts to humankind and refraining from homosexual, premarital, and extramarital sexual behavior
- Treating my body as God's temple in regard to rest, food, non-medicinal drugs, tobacco, and alcohol
- Recognition of and submission to RI authority figures and policy
- Commitment to sacrificially serving within the Short Term Programs of Rosedale International

I AFFIRM THIS PERSONAL COVENANT:



Signature:

Date:

Type your signature - please do not print and sign.

STATEMENT OF UNDERSTANDING

RI may contact my references, previous employers and any other person or organization that may have relevant information about my qualifications for employment/volunteer work; and those people and organizations are authorized to provide the requested information. I release RI and those people and organizations from liabilities for requesting, obtaining and providing the information. I understand that I will not have access to any information provided by those references.

To the best of my awareness, the information in this application is accurately represented. I have carefully read and signed the above statement regarding the Personal Covenant.



Signature:

Date:

Type your signature - please do not print and sign.

AUTHORIZATION & CONSENT TO RELEASE INFORMATION

For employment with RI compliance with the FCRA (Fair Credit Reporting Act)

www.ftc.gov/fcra

I hereby authorize and consent to the verification by Rosedale International of any and all information regarding my character, employment history and background from all sources including but not limited to public or private records, and including those which may be deemed to be privileged or confidential in nature. I understand that a background check will be performed on me regarding my prospective employment/volunteering, and I consent to that investigation and will complete and process any documentation if needed for that investigation. I hereby authorize Rosedale International and any consumer reporting agency to research my criminal history, and/or obtain any other information permitted by law to be included in a consumer report. I release and hold Rosedale International or any of its representatives, and any person or entity (and its representatives) which provides or obtains the information, from all liability arising from making the inquiries, providing the information, or deciding about my application as a result of the inquiries or information.

I certify that I have made true, correct and complete answers and statements on my employment/volunteer application, any supplements to it, and in any interview in the knowledge that they will be relied upon in considering my application for employment. This authorization is valid during the course of my employment/volunteering or mission agreement to the extent permitted by law. I also understand that any omission, false statement, misleading statement or answer made by me on my application or supplements to it and in any interviews will be sufficient grounds to decline an offer of employment or my discharge after employment.

To the extent Rosedale International utilizes a third party agency, I understand that a background check is a consumer report which is covered by the Fair Credit Reporting Act (FCRA), and I have read an electronic copy of my rights under the FCRA (www.ftc.gov/fcra). If a decision which adversely affects me is made based upon information obtained through that consumer report, I understand that I have the right to request a free copy of the report. If I dispute the information, I will have three business days to conclusively demonstrate the inaccuracy of the information.

I hereby certify that all information provided in this consent form is true, correct, and complete. If any information proves to be incorrect or incomplete, I understand that grounds for canceling any and all offers of employment/volunteering will exist.



Signature:

Date:

Type your signature - please do not print and sign.

SIGNATURE OF PARENT/GUARDIAN IF SUBJECT IS UNDER 18



Signature:

Date:

Type your signature - please do not print and sign.

ACKNOWLEDGEMENT OF STP VISION AND POLICY

The Short-Term Programs wants to prepare and challenge kingdom workers to develop joy and resilience that is not based on personal comfort. If our peace is found in Jesus then we can say with Paul, "I have learned to be content whatever the circumstances." (Philippians 4:11 NIV)

The Internship program involves sacrifices, both big and small. Some are built into the program and may not mirror experiences in "real life", some sacrifices may be completely unexpected and even unwelcome—we cannot predict what will happen. Given the nature of our programs and the desire for our interns to be committed to their year with Rosedale International, we expect them to rise to the challenges and to embrace simpler and at times uncomfortable circumstances. Practicing a sacrificial lifestyle during Internship will include giving up free time, outside opportunities, and external relationships when they conflict with program responsibilities.

We invite you to prayerfully consider if this is something God is inviting you into, and if you are willing to engage the realities of sacrifice and are prepared to commit fully to Internship.

Please state why you would like to join Internship and your thoughts about how you will respond to the challenge of prioritizing program responsibilities and team life over personal opportunities and interests.
